

# ASPEN RESERVE METROPOLITAN DISTRICT

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[www.aspenreservemd.colorado.gov](http://www.aspenreservemd.colorado.gov)

## NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Kaarl Hoopes	President	2023/May 2022
Stephanie M. Smith	Treasurer	2022/May 2022
Traci DelReal	Assistant Secretary	2023/May 2023
<b>VACANT</b>		2022/May 2022
<b>VACANT</b>		2023/May 2022
David Solin	Secretary	

DATE: December 2, 2020 (Wednesday)

TIME: 6:30 P.M.

PLACE: DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BY CONFERENCE CALL WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON. IF YOU WOULD LIKE TO ATTEND THIS MEETING, PLEASE CALL IN TO THE CONFERENCE BRIDGE AT 1-877-250-3814 AND WHEN PROMPTED, DIAL IN THE PASSCODE OF 5592663.

**I. ADMINISTRATIVE MATTERS**

- A. Present Disclosures of Potential Conflicts of Interest. Confirm quorum.
- B. Approve Agenda, confirm location of the meeting, posting of meeting notices.
- C. Discuss vacancies on the Board and consider the appointment of Sarah Mattice to the Board. Administer Oath of Office.
- D. Review and approve Minutes of the May 28, 2020 special meeting (enclosure).
- E. Discuss business to be conducted in 2021. Consider adoption of Resolution No. 2020-11-01 of the Board of Directors of the Aspen Reserve Metropolitan District Establishing Regular Meeting Dates, Time and Location, and Designating Location for posting 24-Hour Notices (enclosure).
- F. Discuss §32-1-809, C.R.S. reporting requirements and mode of eligible elector notification (2021 SDA Website).

**II. PUBLIC COMMENT**

**III. COVENANT CONTROL/COMMUNITY MANAGEMENT MATTERS**

- A. Review and discuss Community Manager’s Report (to be distributed).
- B. Discuss need for park regulations.
  - 1. Discuss Application for Revocable Park Use Permit/Revocable Park Use Permit (enclosure).
- C. Consider approval of proposal from Brightview Landscape Services for dead tree/plant replacements (enclosure).
- D. Ratify approval of Service Agreement for 2020-21 Snow Removal Services with Metco Landscape, Inc.
- E. Ratify approval of Service agreement for 2021 Landscape Maintenance services with Metco Landscape, Inc.

**IV. FINANCIAL MATTERS**

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

Fund	Period Ending June 19, 2020	Period Ending July 16, 2020	Period Ending Aug. 13, 2020	Period Ending Sept. 14, 2020
General	\$ 27,422.67	\$ 14,010.47	\$ 16,181.89	\$ 8,665.65
Debt	\$ 5,500.00	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 32,922.67</b>	<b>\$ 14,010.47</b>	<b>\$ 16,181.89</b>	<b>\$ 8,665.65</b>

  

Fund	Period Ending Oct. 13, 2020	Period Ending Nov. 11, 2020
General	\$ 14,318.47	\$ 11,011.77
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 14,318.47</b>	<b>\$ 11,011.77</b>

- B. Review and accept unaudited financial statements through the period ending September 30, 2020 and updated cash position statement dated September 30, 2020 (enclosure).
- C. Consider engagement of Schilling & Company, Inc. to perform 2020 Audit, for an amount not to exceed \$4,700 (enclosure).
- D. Conduct Public Hearing to consider Amendment to 2020 Budget and (if necessary) consider adoption of Resolution to Amend the 2020 Budget and Appropriate Expenditures.
- E. Conduct Public Hearing on the proposed 2021 Budget and consider adoption of Resolutions to Adopt the 2021 Budget and Appropriate Sums of Money and Set Mill Levies (for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_ and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_) (enclosures – preliminary assessed valuation, resolutions and draft 2021 Budget).
- F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
- G. Consider appointment of District Accountant to prepare the 2022 Budget and set date for public hearing to adopt the 2022 Budget (\_\_\_\_\_, 2021).
- H. Consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in accordance with the Colorado Constitution, Article X, Section 3 (enclosure).

**V. LEGAL MATTERS**

- A. Consider approval of Legal Services and Summary Agreement from Altitude Community Law (enclosure)

**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**      **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2020.**