

# ASPEN RESERVE METROPOLITAN DISTRICT

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Lakewood, Colorado 80228-1898  
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## NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Traci DelReal	President	2027/May 2027
Kaarl Hoopes	Treasurer	2025/May 2025
Beth Carmichael	Assistant Secretary	2027/May 2027
<b>VACANT</b>		2025/May 2025
<b>VACANT</b>		2025/May 2025
Peggy Ripko	Recording Secretary	

DATE: December 3, 2024 (Tuesday)

TIME: 6:30 P.M.

PLACE: *This meeting will be held via telephone conference without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:*

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

### Join Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Dial In: 1-719-359-4580

## I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Confirm quorum. Approve Agenda, confirm location of the meeting and posting of meeting notices.

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C. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

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D. Review and approve Minutes of the July 24, 2024 Regular Meeting and October 7, 2024 Work Session (enclosures).

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E. Discuss business to be conducted in 2025 and location (virtual and/or physical) of meetings. Schedule regular meeting dates (suggested at 6:30 p.m. on the dates of June 10, 2025 and December 2, 2025) and consider adoption of Resolution Establishing Regular Meeting Dates, Time, Location and Designating Location for Posting 24-Hour Notices (enclosure).

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F. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025.

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G. Discuss §32-1-809, C.R.S.–2021 Transparency Notice reporting requirements and mode of eligible elector notification.

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III. COVENANT CONTROL/COMMUNITY MANAGEMENT MATTERS

A. Review and discuss Community Manager’s Report.

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B. Discuss landscaping.

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C. Review and ratify approval of Service Agreement for Fence Repair and Power Wash between the District and Water Extraction Team, d/b/a Property Solutions Team.

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IV. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims as follows (enclosures):

Fund	Period Ending Aug. 31, 2024	Period Ending Sept. 30, 2024	Period Ending Oct. 31, 2024	Period Ending Nov. 30, 2024
General	\$ 12,099.22	\$ 17,388.19	\$ 11,491.57	\$ 9,047.94
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 12,099.22</b>	<b>\$ 17,388.19</b>	<b>\$ 11,492.57</b>	<b>\$ 9,047.94</b>

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B. Review and accept unaudited financial statements and cash position schedule through the period ending September 30, 2024 (enclosure).

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- C. Discuss statutory requirements for an audit. Consider engagement of Schilling & Company, Inc. to perform 2024 Audit, for an amount not to exceed \$5,300.

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- D. Conduct Public Hearing to consider Amendment to 2024 Budget and (if necessary) consider adoption of Resolution to Amend the 2024 Budget and Appropriate Expenditures.

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- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary assessed valuation, resolutions and draft 2025 Budget).

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- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Manager to file the Certification with the Board of County Commissioners and other interested parties.

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- H. Consider appointment of District Accountant to prepare the 2026 Budget and set date for public hearing to adopt the 2026 Budget (December 2, 2025).

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V. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

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- B. Discuss and consider adoption of Amended and Restated Policy Governing Covenant Enforcement.

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VI. OTHER BUSINESS

- A. \_\_\_\_\_

VII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**

Informational Enclosures:

- Memo regarding New Rate Structure from Special District Management Services, Inc.
- Memo regarding New Rate Structure from Altitude Law