

# ASPEN RESERVE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 • 800-741-3254  
Fax: 303-987-2032  
www.aspenreservemd.colorado.gov

## NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Traci DelReal	President	2027/May 2027
Kaarl Hoopes	Treasurer	2025/May 2025
Beth Carmichael	Assistant Secretary	2027/May 2027
Micale Medina	Assistant Secretary	2025/May 2025
<b>VACANT</b>		2025/May 2025
Peggy Ripko	Recording Secretary	

DATE: July 24, 2024 (Wednesday)

TIME: 6:30 P.M.

PLACE: *This meeting will be held via telephone conference without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:*

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

### Join Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Dial In: 1-719-359-4580

## I. PUBLIC COMMENT

A. \_\_\_\_\_

## II. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.  
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B. Confirm quorum. Approve Agenda, confirm location of the meeting and posting of meeting notices.  
\_\_\_\_\_

C. Review and approve Minutes of the December 5, 2023 Regular Meeting and December 5, 2023 Statutory Annual Meeting (enclosures).  
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III. COVENANT CONTROL/COMMUNITY MANAGEMENT MATTERS

- A. Review and discuss Community Manager’s Report.
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- B. Discuss landscaping.
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- C. Review and consider approval of estimate from Property Solutions Team LLC for fence repair and power washing (enclosure).
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- D. Review and ratify approval of Landscape Maintenance Agreement between the District and Keesen Landscape Management, Inc. (enclosure).
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- E. Review and consider approval of proposals from Keesen Landscape Management, Inc. for east entrance tree installation and removal and replacement of tree damaged by vehicle (enclosures).
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IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

Fund	Period Ending Dec. 31, 2023	Period Ending Jan. 31, 2024	Period Ending Feb. 29, 2024	Period Ending March 31, 2024
General	\$ 8,238.48	\$ 8,465.53	\$ 7,885.58	\$ 7,801.29
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 8,238.48</b>	<b>\$ 8,465.53</b>	<b>\$ 7,885.58</b>	<b>\$ 7,801.29</b>

Fund	Period Ending April 30, 2024	Period Ending May 31, 2024	Period Ending June 30, 2024	Period Ending July 31, 2024
General	\$ 8,011.70	\$ 12,079.92	\$ 13,693.55	\$ 10,758.36
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 8,011.70</b>	<b>\$ 12,079.92</b>	<b>\$ 13,693.55</b>	<b>\$ 10,758.36</b>

- B. Review and accept unaudited financial statements through the beginning March 31, 2024 and ending June 30, 2024 and updated cash position statement dated March 31, 2024 and updated June 30, 2024 (enclosure).
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- C. Review and consider approval of 2023 Audit and authorize execution of Representations Letter (enclosures).
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- D. Conduct Public Hearing to consider Amendment to 2023 Budget and consider adoption of Resolution to Amend the 2023 Budget (enclosure).
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V. LEGAL MATTERS

- A. \_\_\_\_\_

VI. OTHER BUSINESS

- A. Discuss Community Yard Sale.
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VII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 3, 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Altitude Community Law P.C.