

ASPEN RESERVE METROPOLITAN DISTRICT

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 Lakewood, Colorado 80228-1898
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NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Stephanie M. Smith	Assistant Secretary	2022/May 2022
Traci DelReal		2023/May 2023
VACANT		2022/May 2022
VACANT		2023/May 2022
VACANT		2023/May 2022
David Solin	Secretary	

DATE: May 28, 2020 (Thursday)

TIME: 6:00 P.M.

PLACE: DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BY CONFERENCE CALL WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON. **IF YOU WOULD LIKE TO ATTEND THIS MEETING, PLEASE CALL IN TO THE CONFERENCE BRIDGE AT 1-877-250-3814 AND WHEN PROMPTED, DIAL IN THE PASSCODE OF 5592663.**

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda, confirm location of the meeting, posting of meeting notices and designate 24-Hour Posting Location.
- C. Discuss results of cancelled May 5, 2020 Regular Election for Directors (enclosure).
- D. Discuss vacancies on the Board and consider the appointment of eligible electors to the Board. Administer Oaths of Office.
- E. Consider appointment of Officers:
 President _____
 Treasurer _____
 Secretary _____
 Asst. Secretary _____
- F. Review and approve Minutes of the November 13, 2019 regular meeting (enclosure).

II. PUBLIC COMMENTS

III. COVENANT CONTROL/COMMUNITY MANAGEMENT MATTERS

- A. Review Community Manager’s Report (enclosures).
- B. Discuss need for park regulations.
- C. Ratify approval of Service Agreement between the District and Metco Landscape, Inc. for Landscape Maintenance Services (enclosure).
- D. Consider approval of proposal from Metco Landscape, Inc. for tree removal, in the amount of \$480.00 (enclosure).

IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

Fund	Period Ending Nov. 8, 2019	Period Ending Dec. 17, 2019	Period Ending Jan. 14, 2020	Period Ending Feb. 13, 2020
General	\$ 7,081.67	\$ 24,052.32	\$ 8,905.08	\$ 4,283.46
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total	\$ 7,081.67	\$ 24,052.32	\$ 8,905.08	\$ 4,283.46
Fund	Period Ending March 13, 2020	Period Ending April 13, 2020		
General	\$ 4,375.71	\$ 6,855.25		
Debt	\$ -0-	\$ -0-		
Capital	\$ -0-	\$ -0-		
Total	\$ 4,375.71	\$ 6,855.25		

- B. Consider approval of payment of claims for the period ending May 11, 2020 in the amount of \$18,953.49 (enclosure).
- C. Review and accept unaudited financial statements through the period ending March 31, 2020 (enclosure).
- D. Consider approval of the 2019 Audit and authorization of execution of the Representations Letter (enclosures).
- E. Ratify appointment of District Accountant to prepare the 2021 Budget and set date for public hearing to adopt the 2021 Budget (November 18, 2020).
- F. Discuss Irrigation Water Charges for 2019 (to be distributed).

V. LEGAL MATTERS

- A. Discuss update on McGeady Becher P.C. District records retention (enclosure).
- B. Discuss Fence Access Easement Agreement between the District and Wright Farms Metropolitan District for Fence Replacement along its East Boundaries for Tract A with O&E Report (enclosures).
- C. Discuss Fence Access Easement Agreement between the District and Wright Farms Metropolitan District for Fence Replacement along its East Boundaries for Tract B with O&E Report (enclosures).

VI. OTHER BUSINESS

VII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 18, 2020.**