

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
ASPEN RESERVE METROPOLITAN DISTRICT (“DISTRICT”)
HELD
AUGUST 23, 2023**

A Special Meeting of the Board of Directors of the Aspen Reserve Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, August 23, 2023, at 6:00 p.m. The Special Meeting was held via video / telephonic means (Zoom). The meeting was open to the public.

Directors In Attendance Were:

Traci DelReal
Beth Carmichael
Micale Medina
Karl Hoopes

Also In Attendance Were:

Peggy Ripko; Special District Management Services, Inc.
Tim O’Connor, Esq.; McGeady Becher P.C.

PUBLIC COMMENT There were no public comments.

ADMINISTRATIVE MATTERS **Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. Attorney O’Connor requested that the Directors consider whether they had any conflicts of interest to disclose. Ms. Ripko noted for the record that the Directors are District residents that have no potential conflicts of interest or private interests relative to the District, and therefore no disclosures of potential conflicts of interest had been filed with the Secretary of State. No new disclosures were made by the Directors present at the meeting.

Agenda: Ms. Ripko presented for the Board’s review a proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director DelReal, seconded by Director Hoopes and, upon vote unanimously carried, the Agenda was approved.

Confirmation of Meeting Location/Posting of Notice: Ms. Ripko confirmed the presence of a quorum. The Board discussed the requirements of Section 32-1-

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903(1), C.R.S., concerning the location of the District's Board meeting. It was noted that the District Board meeting was held and properly noticed to be held by video / telephonic means (Zoom). The Board further noted that notice providing the Zoom access information was duly posted and that they have not received any objections or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

LEGAL MATTERS Legislative Changes / Annual Meeting Requirement: Attorney O'Connor discussed the impacts of SB23-110 and the new requirement for special district to hold an annual meeting. No action was taken by the Board.

OPERATIONS AND MAINTENANCE MATTERS Proposal from Keesen Landscape Management, Inc. in the amount of \$29,513.89: The Board reviewed a proposal from Keesen Landscape Management, Inc. for plant replacements and enhancements, in the amount of \$29,513.89. No action was taken.

OTHER BUSINESS There were no other matters to discuss at this time.

ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director Medina, seconded by Director Carmichael and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: 

Secretary for the Meeting

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MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ASPEN RESERVE METROPOLITAN DISTRICT (“DISTRICT”) HELD SEPTEMBER 19, 2023

A Special Meeting of the Board of Directors of the Aspen Reserve Metropolitan District (referred to hereafter as the “Board”) was convened on Tuesday, September 19, 2023, at 6:00 p.m. The Special Meeting was held via video / telephonic means (Zoom). The meeting was open to the public.

Directors In Attendance Were:

Traci DelReal
Beth Carmichael
Micale Medina

The absence of Director Hoopes was excused.

Also In Attendance Were:

Peggy Ripko; Special District Management Services, Inc.
Tim O’Connor, Esq.; McGeady Becher P.C.

PUBLIC COMMENT There were no public comments.

ADMINISTRATIVE MATTERS **Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. Attorney O’Connor requested that the Directors consider whether they had any conflicts of interest to disclose. Ms. Ripko noted for the record that the Directors are District residents that have no potential conflicts of interest or private interests relative to the District, and therefore no disclosures of potential conflicts of interest had been filed with the Secretary of State. No new disclosures were made by the Directors present at the meeting.

Agenda: Ms. Ripko presented for the Board’s review a proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director DelReal, seconded by Director Medina and, upon vote unanimously carried, the Agenda was approved.

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Confirmation of Meeting Location/Posting of Notice: Ms. Ripko confirmed the presence of a quorum. The Board discussed the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was noted that the District Board meeting was held and properly noticed to be held by video / telephonic means (Zoom). The Board further noted that notice providing the Zoom access information was duly posted and that they have not received any objections or any requests that the means of hosting the meeting be changed by taxing electors within the District's boundaries.

FINANCIAL MATTERS

Unaudited Financial Statements: The Board reviewed the unaudited financial statements and statement of cash position for the period ending August 31, 2023.

Following discussion, upon motion duly made by Director DelReal, seconded by Director Medina and, upon vote unanimously carried, the Board accepted the unaudited financial statements and schedule of cash position for the period ending August 31, 2023.

OPERATION AND MAINTENANCE MATTERS

Proposal from Keesen Landscape Management, Inc. for plant replacements and enhancements: The Board reviewed a proposal from Keesen Landscape Management, Inc. for plant replacements and enhancements.

Following discussion, upon motion duly made by Director Medina, seconded by Director Carmichael and, upon vote unanimously carried, the Board approved the proposal from Keesen Landscape Management, Inc. for plant replacements and enhancements.

OTHER BUSINESS

There were no other matters to discuss at this time.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Carmichael, seconded by Director DelReal and, upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: 

Secretary for the Meeting